

FUTURE MEETINGS OF SACRE TO MAY 2005

Report By: COMMITTEE ADMINISTRATOR (SCRUTINY)

Purpose

1. To note the schedule of meetings for the period to May 2005.

Future Meetings

2. As part Herefordshire Council's planning process a diary of meeting dates has been drawn up for the period to May 2005. In accordance with the principles agreed at the December 2001 meeting, namely that one meeting be held approximately two weeks before the end of term, the following schedule of meetings has been arranged:

Monday, 28th June, 2004, at 2.00 p.m.

Monday, 29th November, 2004, at 2.00 p.m.

Monday, 7th March, 2005 at 2.00 p.m.

3. SACRE members have been previously advised of these dates by letter or official Council diary.
4. Meetings will normally be held at 2.00 p.m. in Brockington, 35 Hafod Road, Hereford and any variation to the above schedule will be at the discretion of the Chairman.
5. Special meetings of SACRE may be called by the Chairman should any urgent or major issue require attention outside the normal cycle of meetings.

RECOMMENDATION

THAT the schedule of dates for SACRE meetings to May 2005 be noted.

BACKGROUND PAPERS

- None.